

Louisiana State Uniform Construction Code Council (LSUCCC)

December 20, 2006

10:00 am

Office of State Fire Marshal

Baton Rouge, La 70806

Meeting Minutes

Mr. Noel welcomes all present and **called the meeting to order at 10:00 am.**

The Pledge of Allegiance was recited.

Mr. Noel requested a roll call of the members present which reflected the following:

Members Present: Mr. Lavern Bourgeois; Mr. Chad Deshotel; Mr. Steven Hackworth; Ms. Denise Jobe; Mr. Ray Kothe; Mr. Randy Lucky; Mr. Michael Landry; Ms. Joan Mire; Ms. Karen McKinney; Mr. Randy Noel; Mr. Wayne Touchet; Ms. Prisca Weems

Members Absent: Mr. Kevin Derbigny; Mr. Tony Guthans; Mr. James Mayo; Mr. Scott Murphy; Mr. James Simmons; Mr. Leroy Sullivan; Mr. Todd Trosclair

12 members present and 7 members absent **constitute a quorum.**

Ms. Joan Mire Left the meeting at 12:14 pm.

The chair opened the public hearing for comments to the substantive changes to the published rules as promulgated by the LSUCCC. Ms. Burkett advised the LSUCCC members of the rules within their individual meeting packages. A **motion** was made by Mr. Touchet to authorize the public hearing to be held and authorize the LSUCCC legal counsel to forward the second report to the House and Senate Commerce Committees with oversight, and received a second from Ms. McKinney. The chair requested a vote from the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted.**

A **motion** was made by Ms. Mire to adopt the minutes from the October 26, 2006 meeting and received a second from Mr. Deshotel. The chair requested a vote from the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted.**

A **motion** was made by Mr. Kothe to adopt the minutes from the November 14, 2006 meeting, and received a second from Mr. Lucky. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted.**

The LSUCCC administrator introduced the minutes to the December 12, 2006 meeting. No action required.

The chair opened the floor for discussion of the location of the January 9, 2007 meeting, and indicated that Mr. Pat Gordon from Terrebonne Parish Planning Department has invited the LSUCCC to hold the next meeting in Houma, La. A **motion** was made by Mr. Touchet to hold the January 9, 2007 LSUCCC meeting in Houma, La., and received a second from Ms. Joan Mire. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

A **motion** was made by Mr. Kothe to adopt the BCEO and TPP forms with indication of which entities a TPP conducts contracts with, add license certificate for TPP and ICC Certificate to BCEO form, add Residential Plans Examiner to specialty classes, and the rule language for CEU's required by rule and received a second by Mr. Lucky. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

A **motion** was made by Mr. Bourgeois to authorize the LSUCCC chair to sign an agreement letter with ICC, relative to use of the ICC Administrative Chapter by the LSUCCC and received a second from Mr. Kothe. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

The chair opened the floor for discussion of the LSUCCC member attendance report. A motion was made by Mr. Deshotel to contact the members that have delinquent attendance, relative to the By-Law requirements, and follow with a letter to the Governor. A **motion** was made by Mr. Deshotel to authorize the LSUCCC Administrator to contact those members and forward said letter to the governor and received a second from Mr. Touchet. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

The chair opened the floor for discussion of the grant programs and recognized the Louisiana Municipal Association (LMA) and Police Jury Association of Louisiana (PJAC) for their outstanding cooperation and participation with the grant program implementation and thanked the LMA and PJAC for their efforts. A **motion** was made by Mr. Touchet to authorize the LSUCCC chair to participate in the Request For Proposal (RFP) process for selection of a vendor for Housing and Urban Development (HUD) grant and received a second from Mr. Kothe. The chair requested a vote from the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

A **motion** was made by Mr. Kothe to establish a LSUCCC Grant Application and Review Committee (GARC) which will consist of the LSUCCC Administrator, a representative of LMA, and a representative of PJAC to develop, review and recommend expenditures for the 8 million dollar state grant authorized by the governor, and received a second from Mr. Lucky. The chair requested a vote of the members present which reflected a vote of 12 yes and 0 no and the **motion was adopted**.

A **motion** was made by Ms. McKinney to authorize the LSUCCC Administrator to attend all meetings requested as possible on first come, first serve basis and without duplication of request from parties through June 30, 2007. The LSUCCC Administrator will copy request to the LSUCCC so that members in that jurisdiction can attend the meetings, and received a second from Mr. Bourgeois. The Chair requested a vote from the members present, which reflected a vote of 12 yes and 0 no, and **the motion was adopted**.

A **motion** was made by Mr. Touchet to allow home owners to contract with Third Party Providers for a period of three (3) years in jurisdictions with out enforcement procedures and received a second from Mr. Lucky. After much discussion, a **substitute motion** was made by Mr. Kothe to table this issue until the January 9, 2007 meeting and requested the LSUCCC legal counsel to research Act 12 relative to the home owner issues and received a second from Ms. Mire. The chair requested a vote of the members present on the substitute motion which received a vote of 12 yes and 0 no and **the substitute motion was adopted**.

A **motion** was made by Ms. McKinney to authorize the LSUCCC Administrator to join the International Code Council (ICC) and received a second from Ms. Jobe. The chair requested a vote of the members present which reflected a vote of the 12 yes and 0 no vote and the **motion was adopted**.

A **motion** was made by Mr. Lucky to authorize the LSUCCC Administrator to join the Building Officials Association of Louisiana and received a second from Mr. Kothe. The chair requested a vote of the members present which reflected a vote of 11 yes and 0 no and **motion was adopted**.

A **motion** was made by Mr. Touchet to adopt the logo presented by Ms. Shanna Bourke, of the OSFM, and add the LSUCCC acronym to the logo and received a second from Ms. McKinney. The chair requested a vote of the members present which reflected a vote of 11 yes and 0 no and the **motion was adopted**.

A **motion** was made by Mr. Lucky to adjourn and received a second from Mr. Kothe and with **no action required** the meeting was **adjourned at 12:20 pm**.