

Louisiana State Uniform Construction Code Council (LSUCCC)
November 12, 2008
10:00AM
7979 Independence Blvd., Suite 308
Baton Rouge, Louisiana 70806

Meeting Minutes

The Chair welcomed all present and **called the meeting to order at 10:00AM**

The Pledge of Allegiance was recited.

The Chair requested a roll call of the members which reflected the following:

Members Present: Mr. Barry; Mr. Bessette; Mr. Boudreaux; Mr. Bourgeois; Mr. Gadberry; Mr. Gil; Mr. Hackworth; Mr. Henderson; Mr. Holden; Mr. Kothe; Mr. Lucky; Mr. Landry; Ms. McKinney; Ms. Mire; Mr. Noel; Mr. Sandage; Ms. Weems.

Members Absent: Mr. Touchet; Mr. Trosclair.

Excused absence: Mr. Touchet; Mr. Trosclair.

17 members present and 2 members absent constitute a Quorum.

A **motion** was made by Ms. McKinney to adopt the minutes from the October 14, 2008 LSUCCC meeting and received a second from Mr. Bourgeois. The chair requested a vote of the members present which reflected a vote of 11 yes and 4 abstentions, the **motion was adopted**.

A **motion** was made by Mr. Lucky to conduct the next LSUCCC meeting in New Orleans on December 9, 2008, at 10:00AM and received a second from Ms. Weems. The Chair requested a vote of the members present which reflected a vote of 14 yes and 1 abstention, and the **motion was adopted**.

The Chair opened the floor for committee updates. Chair made note that Mr. Guthans was the chair of the Technical Codes Study and Advisory Committee, seeing as how he will no longer be a member of the Council, Mr. Noel will appoint Ms. McKinney as the new chair of the Technical committee, Ms. McKinney accepts the appointment.

The Chair asked for a committee report from Ms. Weems for a committee report from the Administrative Advisory committee. Ms. Weems recommended a briefing from the Mr. Noel concerning a request from the jurisdictions of a list of there permitting fees.

A **motion** was made by Mr. Noel to have the Council administrator send letter to jurisdictions, LMA, BOAL, and PJA for listing of permit fees; with a two week deadline to return information and received a second from Mr. Kothe. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

A **motion** was made by Ms. Weems to delegate a 3 person team for strategic meeting with the Department of Public Safety, Economic Development, and other state entities to determine what information may be used from this from a centralized IT program, and determine what is required from DPS to move forward with this program. The team to consist of Prisca Weems, Ray Kothe, and William Gil and received a second from Mr. Lucky. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

The chair requested that the Administrative Advisory Committee begin discussion of an award for exceptional code officer and code officers, to be named in remembrance of the previous council administrator, L. Curtis McCarty.

The Chair opened the floor to the review and discussion of the revision to expenditures for the GOHSEP grant awards for the City of New Orleans. After some discussion on the GOHSEP grant process it was determined that City of New Orleans would need to provide more detailed information in the request. The reimbursement process and delay was discuss at some length, with an emphasis for jurisdictions to include, copies of cancelled checks, and all state contract and procurement information with the reimbursement request. **No action required at this time.**

The chair opened the floor for a review and update of the LSUCCC sponsored code training detail and schedules. The information will be disseminated through the council website, LMA, PJA and BOAL, and to the individuals registered with the LSUCCC.

The Chair opened the floor for the review and discussion of the International Code Council certification exam. Mark Roberts of the ICC gave an overview of his discussion with the ICC; they have not received any other complaints about the Residential Plans Examiner certification. They do continuously review the exam's pass-fail rate and the individual questions. The ICC will continue to review this exam, upon receipt of correspondence from the LSUCCC. Mr. Roberts gave an update of the number of certifications received throughout the state. **No action required at this time.**

A **motion** was made by Mr. Noel to make a suggestion to the Louisiana State Legislature that they include a 200 square foot cap for permits and inspections for residential accessory structures in the high wind regions of the state and received a second from Mr. Gil. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

The Chair opened the floor for a review and discussion of the complaint form. Ms. McKinney discussed the possibility of keeping the complainant information confidential while the complaint process is still in informal proceedings, because of the concern for reprisal to the complainant. There was discussion of the legality of the request, however the complaint is a matter of public record, and therefore is subject to public records laws. Mr. Kothe requested that the attorney research the legality of keeping the complainant information anonymous. The Chair made a note that with no motion offered, the administrator would begin the process without offering the complainant information, until such time as it is requested. **No action required.**

A **motion** was made by Ms. McKinney to approve wind mitigation surveyor rule language as amended and received a second from Mr. Gadberry. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

A **motion** was made by Mr. Barry to approve letter of notification for informal complaint proceedings and received a second from Mr. Kothe. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

A **motion** was made by Mr. Lucky to adopt guideline for informal complaint proceedings response form and received a second from Mr. Holden. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

The Chair opened the appointment of the new Council members to the committees. Mr. Barry and Mr. Gadberry are appointed the Code Enforcement Advisory committee. Mr. Bessette and Mr. Sandage are appointed to the Administrative Advisory committee. Mr. Boudreaux, Mr. Gil, and Mr. Holden are appointed to the Technical Code Advisory committee. There was a special note that Mark Joiner was appointed as an advisor to the Technical committee, and to also appoint Larry Chan as an advisor to the Technical committee. **No action required**.

A **motion** was made by Mr. Lucky to go into other to discuss the foundations requirements homes moved and received a second from Mr. Noel. The Chair requested a vote of the members present which reflected a vote of 17 yes and 0 no, and the **motion was adopted**.

The Chair opened the floor to a discussion about the inconsistencies concerning the requirements for foundations for moved homes. There was a discussion about the requirements for moved homes may not be prescriptive and may require an engineered foundation. **No action required**.

The chair made a special note of appreciation to Mr. Deshotel, Mr. Guthans and Mr. Fabra for there faithful service to the Council during their appointment.

A **motion** was made by Mr. Lucky to adjourn and received a second from Mr. Holden; with no action required the meeting was adjourned at 1:19pm.

END OF MINUTES